

THE PENINSULA PRACTICE

Job Description – Nurse Practitioner

Job Title:	Nurse Practitioner
Responsible to:	Partners / GPs / Practice Manager
Responsible for:	N/A
Job Purpose:	To provide a high-quality, cost-effective service to the patients of the Practice; diagnosing and prescribing treatments and drugs while working within defined procedures and protocols as laid down by the GPs.

Duties and Responsibilities	
Clinical	
1.	Receive patients with undifferentiated and undiagnosed problems and make an assessment of their healthcare needs
2.	Assessment, diagnosis, treatment, prescribing, referral and discharge as appropriate and deliver key elements of NSF's, providing public health, health protection and promotion programmes that improve health and reduce inequalities
3.	Break bad news to patients/parents/carers and provide appropriate ongoing support to meet identified needs
4.	Ensure significant events are reported using Practice procedures
Administration	
5.	To maintain accurate patient records and enter onto the computer using agreed Read Codes
6.	To collect data and participate in regular Practice audit and research projects
7.	To contribute to the preparation of any Practice development plans
General	
8.	To maintain own 3 yearly registration with the NMC
9.	To adhere to the NMC Code of Professional Conduct
10.	To maintain a safe and therapeutic environment for all Primary Health Care Team staff, patients, carers and co-workers from other agencies. Ensure that all statutory regulations (e.g. Health & Safety, COSHH, etc) are implemented and adhered to
11.	To promote a professional approach at all times by attire and attitude to patients and staff both in and out of the Practice
12.	To maintain own continuous professional development and ensure PDP kept up-to-date in line with the requirements of the Practice
13.	Attend and participate in all meetings as required.
14.	To ensure membership with the RCN is current and offer evidence to the practice.
15.	Any other reasonable duties that may be required from time-to-time

Signed (employee).....

Name (employee).....

Signed (practice manager).....

Name (practice manager).....

Date.....